

Job Title: Young People's Action Research Officer
Reporting to: Head of Client Services & Development
Salary: £25,000 pro rata
Working hours: 30 hours per week
Location: Slynedales, Lancaster
Date updated: January 2019
Closing date: Tuesday, February 5

Overview

This project is part funded by Children in Need until September 2020. The post holder will work with teenagers in our Refresh group to co-design, deliver and evaluate the service.

The requirements of the funding are that the project is developed as a piece of action research in order to ensure that we stay on track to develop a service by and for those who require it.

Many aspects of the project have been developed or identified during the last 12 months. To date the young people have made the following changes to service delivery

- Introduced the ability for young people to provide their own consent to receiving a service
- Changed the way young people are assessed to receive a service
- Introduced a peer support element to our service offer
- Received agreement for a young people's sub-brand to be introduced
- Enabled young people to receive service transport without a chaperone

The post holder will trial and evaluate each aspect with the Refresh group and make adjustments before the next round of delivery. Once the new aspects of the service have been tested in North Lancashire and young people believe that they are fit for purpose the post holder will roll them out in South Cumbria.

Main Duties and Responsibilities

Design:

- Understand the consultation that has taken place with young people to date.
- Support the Refresh steering group to help develop the new service.
- Work with young people as co-designers of the new service and ensure that their voice is heard. Maintain our investors in children award.
- Recruit volunteers, as required, to support activities.

Delivery:

- Ensure delivery of new aspects of the service to at least 134 young people over the life of the project.
- Develop and deliver a peer support programme to run in Lancaster, Kendal and Barrow.
- Work with other organisations to offer an outreach counselling service, as needed.
- Work on a schools programme to promote the service across all secondary schools.
- Explore new ways of reaching young people using safe social media outlets, focus groups, and support groups to extend CancerCare's reach.
- Ensure the safety of young people accessing the service and keep up to date with safeguarding legislation.

Partnership:

- Liaise with other providers e.g. CAMhS, schools, health and social care partners, charities.
- Attend the Children & Young People Multi Agency Forum and the Young People's Mental Health Champion forum.
- Signpost to other services and organisations in line with processes and protocols.

Evaluation:

- Ensure all clients who are young people complete an outcomes tool and the data from these is analysed.
- Collect and collate quantitative data about the number of people who have been involved in the project.
- Evaluate each element of the project before rolling it out to additional locations.
- Design and implement a feedback form to demonstrate how well our outcomes have been achieved for individuals.

Additional Duties and Responsibilities:

- Produce reports as required for the Head of Client Services, CEO, Trustees and funders.
- Promote the aims and vision of CancerCare and safeguard its good name and reputation at every opportunity.
- To manage own workload and time.
- To carry out the duties of the post in accordance with CancerCare policies and procedures.
- Flexible approach to work patterns with hours to suit the needs of the role.
- To undertake any other duties as may be required from time to time by the Head of Client Services & Development.

The closing date is Tuesday, February 5, at 9am.

Please email your application to Alison.dixey@cancercare.org.uk or post it to Alison Dixey, Head of Client Services, CancerCare, Slynedales, Slyne Road, Lancaster, LA2 6ST. For any enquiries regarding this post please call Alison Dixey on 01524 381 820.